## STAKEHOLDERS INFORMATION AND INVOLVEMENT PLAN

Planning for Change in Long Term Care - Community Living Alliance, Inc., Dane County Department of Human Services, and Elder Care of Wisconsin, Inc.

STAKEHOLDER GROUPS	MEMBERS OF GROUP	TOPICS - INFORMATIONAL	PROCESS, METHODS & TOOLS	TOPICS - INPUT	PROCESS, METHODS & TOOLS
				Examples:	
I. TARGET POPULATIONS	A. Consumers - identify reps from:	A. State LTC Reform Initiative	A. DCHS Website - Web Page	A. Needs of consumer groups	A. Focus Groups on needs
Includes Elderly and Adults w/	1. Frail Elderly	B. Existing CM Models:	B. Basic Information Presentations		with different populations
PD as primary target populations		1. Family Care	C. Town Hall Meetings	C. Care Management models	B. Town Hall Meetings
under this planning grant. Also	Also:	2. WPP	D. Basic Descriptive Materials:	D. Quality oversight	C. Membership on Steering
other affected target populations	3. Adults w/ MH/SA conditions	C. Role of the ADRC	Brief Written Description	E. Providers - LTC & health	Committee & sub-committees
(DD, Mental Health)	4. Adults w/ DD	D. "Planning for Change"	2. FAQ Sheet	F. Ongoing roles for consumers	D. Opportunity to attend planning
	B. Consumer/Advocacy groups:	Partnership - Members, Goals	3. Power Point	and advocacy groups	meetings and participate as
	1. CWAG	E. Progress updates	4. Success stories - FC, WPP		pertinent topics are considered
	2. AARP		E. Periodic Updates:		E. Input to County Oversight
	3. ARC		1. Letter format		Committees
	4. DD Coalition		2. Newsletter format - 1-page		
	5. Survival Coalition		F. E/Snail mail lists		
	6. Access To Independence				
	7. NAMI				
	8. Others?				
	C. Families/Caregivers				
	1. Dane Co. Caregivers Alliance				
	2. Alzheimer's Association				
	3. Others?				
II. SYSTEMS FOR INTAKE	A. Elderly Focal Points	A. State LTC Reform Initiative		A. ADRC (operations, services)	A. Focus Groups on ADRC
Includes organizations that	B. DCHS Intake:	B. Existing CM Models:	B. Basic Information Presentations		B. Town Hall Meetings
provide intake functions across	1. CLA for PD	1. Family Care	C. Town Hall Meetings	C. Care Management models	C. Opportunity to attend and
target populations	2. DCHS for DD	2. WPP	D. Basic Descriptive Materials:	D. Quality oversight	participate in committee
	3. Tellurian for MH	C. Role of ADRC	Brief Written Description		planning meetings as pertinent
		D. "Planning for Change"	2. FAQ Sheet		topics are considered
	C. WPP Intake:	Partnership-Members, Goals	3. Power Point		
	1. CLA for PD	E. Progress updates	4. Success stories - FC, WPP		
	2. ECW for Frail Elderly		E. Periodic Updates:		
	D. POS providers by population		Letter format		
	E. Benefit Specialists (at CWAG)		2. Newsletter format - 1-page		
	F. Others?		F. E/Snail mail lists		
			G. Internal communications to		
			Intake staff of the Partners		

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III. PROVIDERS OF PROGRAMS	A. POS list from DCHS	A. State LTC Reform Initiative	A. DCHS Website - Web Page	A. CMO process for contracting	A. Focus Groups on roles of
& SERVICES	include other FP/Senior Center	B. Existing CM Models:	B. Basic Information Presentations	w/LTC & health providers	providers in managed care
Includes POS agencies	services e.g. meal sites, rides?	1. Family Care	C. Town Hall Meetings	B. Care Management models	B. Town Hall Meetings
providing case management or	B. UW Health System	2. WPP	D. Basic Descriptive Materials:	C. Quality oversight	C. Opportunity to attend and
direct services under the Family	C. Dean Health System	C. Role of ADRC	Brief Written Description	, , ,	participate in committee
Care or Partnership benefit,	D. Group Health Cooperative?	D. "Planning for Change"	2. FAQ Sheet		planning meetings as pertinent
both LTC & health services	E. Other health benefit providers	Partnership-Members, Goals	3. Power Point		topics are considered
	·	E. Progress updates	4. Success stories - FC, WPP		·
			E. Periodic Updates:		
			Letter format		
			2. Newsletter format - 1-page		
			F. E/Snail mail lists		
IV. INTERNAL STAKEHOLDERS	A. County Board of Supervisors	A. State LTC Reform Initiative	A. Each Partner's Internal	A. ADRC (operations, access,	A. Each Partner's internal process
w/ PARTNER ORGANIZATIONS		B. Existing CM Models:	Communications Plan	structure, service components)	for engaging and involving staff
Includes the three primary	C. County Executive Appointed	1. Family Care	B. Basic Descriptive Materials:	B. Care Management models -	in LTC Reform project activities
planning grant partners of	Committees	2. WPP	Brief Written Description	C. Quality oversight	B. Opportunity to participate in
Dane Co Human Services Dept	D. County Human Service Staff	C. Role of ADRC	2. FAQ Sheet		Town Hall Meetings
Elder Care of Wisconsin and	including AAA and APS/EA&N	D. "Planning for Change"	3. Power Point		
Community Living Alliance	E. CLA Board of Directors	Partnership-Members, Goals	4. Success stories - FC, WPP		
	F. HPCL Board of Directors	E. Progress updates	C. Provide access/links to:		
	G. CLA Staff		1. DCHS Website/Web Page		
	H. Elder Care Board of Directors		2. Periodic Updates		
	I. ECHP Board of Directors		3. Basic Info Presentations		
	J. Elder Care Staff		4. Town Hall Meetings		
	K. Others?				
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V. OTHER INTERESTED PARTIES	A. State Legislators	A. State LTC Reform Initiative	A. DCHS Website - Web Page	A. ADRC (operations, access,	A. Town Hall Meetings
Includes other parties who may	B. Muni. Senior Citizen Committees	B. Existing CM Models:	B. Basic Information Presentations	structure, service components)	B. Opportunity to attend planning
have interest or stake in this	C. Veterans Services	1. Family Care	C. Town Hall Meetings	B. Care Management models	meetings & provide ideas as
planning grant process and	D. County Public Health Department	2. WPP	D. Basic Descriptive Materials:	C. Quality oversight	topics pertinent to organizations'
outcomes	E. State LTC Council	C. Role of ADRC	Brief Written Description		respective roles are considered
	F. Aging Services agencies not POS	D. "Planning for Change"	2. FAQ Sheet		
	G. Senior Centers (not FPs)	Partnership-Members, Goals	3. Power Point		
	H. News Media	E. Progress updates	4. Success stories - FC, WPP		
	I. Others?		E. Periodic Updates:		
			Letter format		
			2. Newsletter format - 1-page		
			F. E/Snail mail lists		
			G. News releases, media contact		
			w/print & broadcast media		